



Winona State University Administrative & Service Faculty Special Initiative Award (SIA) Application

Project Title:

Applicant Name:

Title:

Start Date:

End Date:

SIA REQUEST

Note: A narrative of **no more than three pages** should be attached and include:

- a. *Rationale*: An explanation of how this initiative would benefit the University, its mission, and/or the MnSCU System
- b. *Goal(s)*: Statement(s) of goal(s) with specific outcome(s) in measurable terms
- c. *Timeline*: A timeline of activities involved in the initiative (to be completed within the fiscal year)
- d. *Assessment Plan*: A plan for assessing the expected outcome(s) of the initiative, including disseminating the results
- e. *Award Amount Requested*: An estimate of the award amount that the ASF member(s) involved in the initiative would expect to receive

After reviewing proposal, the Special Initiatives Award Committee may make suggestions for improving the proposal prior to conducting a final review and making a final recommendation to the President.

Applicant(s) Signature(s):

Date:

Supervisor Comments:

Supervisor(s) Signature(s):

Date: