



Curricular Practical Training Request Form for F1 Students

Academic Department Recommendation To be completed by academic advisor and sent directly to ISSS at heather.willis@winona.edu.

Advisor's Name:	Department:
Email:	Student's Expected Program Completion Date:

Select the following that applies:

- This Curricular Practical Training will fulfill a **degree requirement** that is listed in the WSU Catalog. Student will NOT be enrolled in a course. *(Ex. Admission to the Nursing program requires 10 hours of volunteering).*

- This CPT is required for a course within the student's program/major field of study for which the student will be receiving **course credit**. **The course number is:** _____ (course # required). *(Ex. Data Science majors enrolling in DSCI 492).*

- This CPT requirement is not a course listed in the student's program/major field of study in the course catalog but listed in the department's course offerings. **The course number is:** _____ (course # required) *(Ex. Psychology major completing PSY 404, as PSY 404 is not listed in the program catalog).* Please provide justification how this course and CPT (employment/internship/volunteer position) is related to the student's program/major of study:

- This CPT requirement is within the department of the student's major/program of study but is NOT listed as an "internship", "practicum", or "clinical" course. **The course number is:** _____ (course # required). *(Ex. Course is an independent study, capstone, etc.).* Please provide justification on how this course requires an internship and how it relates to the student's program/major of study:

By signing below, I confirm that this work experience is directly related to the student's program/major field of study and/or part of the established curriculum as indicated above. CPT authorization is not available for a course related to a minor or a course that is a non-major elective.

Advisor's Signature:	Date:
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ISSS Review and Decision

- Approved by _____ and date _____
- Denied due to: _____