



Housing and Meal Plan Cancellation Policy for 2023-2024

Submitting a Cancellation Request: Since this is a legal Agreement between the student and Winona State University, all cancellations must be made by the student via their Housing Portal or emailing housing@winona.edu. *Requests made by anyone other than the student will be considered invalid and could delay processing.*

This cancellation policy applies to all students living in the WSU Residence Halls including: Alumni House, East Lake Apartments, Kirkland-Haake, Prentiss-Lucas, Sheehan, Morey-Shepard, Richards, Conway, and the Sustainability House.

Student cancels <i>PRIOR</i> to the Agreement start date of: <i>August 17, 2023 for Fall 2023 / January 7, 2024 for Spring Only 2024</i>	
Situation	Agreement Implication
New or Transfer Students for Fall 2023: on or <u>before</u> July 1, 2023 New or Transfer Students for Spring: 2024: on or <u>before</u> January 1, 2024 Returning Students for Fall 2023: on or <u>before</u> May 1, 2023	Alumni House, Kirkland-Haake, Prentiss-Lucas, Sheehan, Morey-Shepard, Richards, Conway, Sustainability House & East Lake Apartments \$200 pre-payment refunded <i>The \$50 application fee is non-refundable</i>
New or Transfer Students for Fall 2023: <u>after</u> July 1, 2023 New or Transfer Students for Spring 2024: <u>after</u> January 1, 2024 Returning Students for Fall 2023: <u>after</u> May 1, 2024	Forfeits \$200.00 pre-payment <i>The \$50 application fee is non-refundable</i>
Student cancels <i>AFTER</i> the Agreement start date of: <i>August 17, 2023 for Fall 2023 / January 7, 2024 for Spring Only 2024</i>	
Student cancels their agreement to move off campus while still remaining a student at Winona State University OR Student's conduct is such as to require removal from residence halls	<ul style="list-style-type: none"> • Incurs an \$800.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable
Student graduates from Winona State University Student is affiliated with Winona State University programs that are away from campus (Internships, Student Teaching, Rochester Nursing Program, & Study Away) and approved by department. Student is released from their residence hall during their term of agreement for: <ol style="list-style-type: none"> a. Non-admission, official approved withdrawal, or dismissal from the University by academic suspension b. Experiences a serious medical or health problem requiring withdrawal c. Extreme, unanticipated financial hardship arising after the beginning of academic semester d. Marriage e. Parental responsibilities <p><i>Documentation may be required for any of the above circumstances.</i></p>	<ul style="list-style-type: none"> • Incurs an \$50.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable
Student fails to arrive and is not enrolled in courses	Forfeits \$200.00 pre-payment <i>The \$50 application fee is non- refundable</i>