



## REINSTATEMENT FORM

Application for reinstatement for F-1 Students Enrolled at Winona State University

Important: if you have not maintained your F-1 Status, you must meet with the ISSS Office regarding reinstatement. Please carefully complete the following information required for processing a new I-20 for reinstatement.

Name: \_\_\_\_\_ WSU ID: \_\_\_\_\_  
(As it appears in your passport)

Email: \_\_\_\_\_ SEVIS ID: \_\_\_\_\_

Major(s): \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Degree Level: \_\_\_\_\_ Expected degree completion date: \_\_\_\_\_

Attach the following documentation for all reinstatement requests:

- ✓ Certified Bank Check payable to Department of Homeland Security - See the USCIS Forms site [www.USCIS.gov](http://www.USCIS.gov)
- ✓ Copy of I-94 record. Copy of front and back if you have a card or go to <https://i94.cbp.dhs.gov> to find your most recent I-94.
- ✓ Copy of new I-20
- ✓ Completed I-539 form
- ✓ Personal Letter outlining the following:
  - The reason that you are asking for reinstatement,
  - How long you have been out of status (if longer than 5 months, discuss with the ISSS prior to writing letter.)
  - The violation of status resulted from circumstances beyond your control, and that failure to be reinstated would result in extreme hardship to you,
  - You are currently pursuing or intending to pursue a full course of study at Winona State University.
- ✓ Copy of Transcript
- ✓ Copy of new Financial Support Documents

Reason for reinstatement (check all that apply):

- Failure to apply for an extension by expiration date #5 of I-20.
- Failure to change educational level (i.e. Associate's degree to Bachelor's degree or Bachelor's degree to Master's degree.)
- Failure to complete transfer procedure.
- Failure to maintain full-time enrollment.
- Other: \_\_\_\_\_

(To be filled in by ISSS)

Initials

Date reviewed with ISSS Office: \_\_\_\_\_ By: \_\_\_\_\_  
Month/Day/Year

Note: Please note reinstatement to student status is not guaranteed. Discuss your situation with the ISSS Office.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_